



NERDS20 Lightning Oral Guidelines

Preparing your presentation

- You will have 5 minutes to present your abstract.
- Following your presentation, the audience will have 2 minutes to pose questions or provide feedback.
- It is mandatory that your first slide contains the title, authors, and funding sources.
- It is mandatory that your second slide contains disclosure of any financial relationships or other relevant conflicts of interest for all authors; or a statement that you have nothing to disclose.
- The remainder of your presentation should follow the format of a traditional scientific abstract: Background, Aims, Methods, Results, Limitations, Conclusions.
- The presentation rooms are equipped with: a conference computer (with WIFI and USB connection), a podium and mic, an “air mouse” with slide navigation and laser pointer.
- Conference computer OS: Windows 7
- Supported files: Microsoft Office PPT or PPTX
- Supported slide size: 4:3 (standard)
- Presenter view/projector only mode is not available on the conference computer. You will not be able to see your notes or a timer.
- We suggest having two methods of download readily available (1) on a USB drive and (2) on the internet (e.g. e-mail, cloud drive, Dropbox).

Setting up

- Check-in at the registration desk when you arrive. Your presentation room # & time will be printed on the back of your badge.
- After check-in, please find your presentation room and download your slides to the conference computer. Save the file to the desktop to make it easy to find and open. To avoid any delays, we highly recommend that your slides are downloaded before lunch.

During your session

- A moderator will be seated at the front of the room. When it is your turn to present, the moderator will call you to the podium. If necessary, the moderator will signal to you when your time is up.
- See your moderator or visit the registration desk if you have questions or issues.