

APPLICATION DEADLINE – January 5, 2015

All applications must be submitted electronically to grants@saem.org. Please use the application form on the SAEM Foundation website (www.saemfoundation.org).

INTRODUCTION

The SAEM Foundation recognizes the valuable role of emergency medicine medical student interest groups (EMIGs) for medical students, and awards grants to support these groups' educational activities. Established or developing EMIGs, located at medical schools with or without emergency medicine residencies, are eligible to apply.

The goals of the SAEM Education Grant for Undergraduate Emergency Medicine Interest Groups are:

1. To promote growth of emergency medicine education at the medical student level,
2. To identify new educational methodologies advancing undergraduate education in emergency medicine, and
3. To support educational endeavors of an EMIG.

Given these broad goals, there are few limitations on the nature of eligible proposals. Proposals should focus on educational activities or projects related to undergraduate education in emergency medicine. Grant monies may be used for supplies, consultation, and seed money. Faculty salary support is excluded.

DURATION OF THE AWARD

July 1, 2015 - June 30, 2016

FINANCIAL AWARD

An award of up to \$500 is provided for one year. Awardees may apply for subsequent years of funding on a competitive basis. Funding cannot be used for salary or institutional overhead.

ELIGIBILITY

Applicant

Established or developing EMIGs, located at medical schools with or without emergency medicine residencies, are eligible to apply. **This grant must be submitted with the support of your medical school or university sponsored programs office! An authorized signing official at the school/university is the only individual able to accept this award on the school/university's behalf.** Medical students should serve as primary applicants with a faculty co-applicant also listed. **Students should have a substantial role in preparing the application with guidance from the faculty co-**

applicant. Applications will be reviewed by a subcommittee of the Clerkship Directors of Emergency Medicine (CDEM) an Academy of the Society for Academic Emergency Medicine. Each application will be judged according to educational merit, significance to emergency medicine, originality, methodology, institutional support, applicant qualifications, and appropriateness of budget. Final recommendations of grant awards will be made by the CDEM Executive Committee.

Mentor

The faculty advisor of the grant proposal must be a member of SAEM at the time of the grant application deadline.

EVALUATION OF APPLICATIONS

Applications will be reviewed by a subcommittee of the Clerkship Directors of Emergency Medicine (CDEM) an Academy of the Society for Academic Emergency Medicine. Each application will be judged according to educational merit, significance to emergency medicine, originality, methodology, institutional support, applicant qualifications, and appropriateness of budget. Medical students can serve as primary applicants if a faculty co-applicant is listed. The faculty advisor of the grant proposal must be a member of SAEM at the time of the grant application deadline. Final recommendations of grant awards will be made by the CDEM Executive Committee.

Educational merit: Educational objectives are clearly defined and achievable. The project is new or innovative for the institution. The project advances the knowledge and skills of EM for the participants and the institution.

Applicant qualifications: The applicant has shown a real interest and commitment to EM. The applicant and mentor have demonstrated success in similar projects. The applicant will be actively involved in the project.

Institutional support and budget; There is appropriate mentorship for the project to be successful. The institution is actively involved in supporting and guiding the development of the project. The budget is clearly defined and reasonable. Are the budgetary items requested from SAEM Foundation essential to the project's success?

Timeline 2015 EMIG Grant

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| Application Deadline for EMIG Grants | January 5, 2015 |
| Application review and recommendations to CDEM Exec | January 19, 2015 |

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| Approval by CDEM Executive Committee | February 9, 2015 |
| Approval by SAEM BOD | February 17, 2015 |
| Award letters sent to selected EMIG grant applicants | March 2, 2015 |
| Grant Period | July 1, 2015 – June 30, 2016 |

TERMS OF THE GRANT

Duration

An award of up to \$500 is provided for one year. Awardees may apply for subsequent year/s of funding on a competitive basis. Funding cannot be used for salary or institutional overhead.

Support facilities

The applicant must submit letters of support if the proposed project utilizes facilities not routinely available to or directly under the supervision of the sponsoring program.

Publications

All discoveries resulting from work supported in part by SAEM should be made available to the public and scientific community through approved scientific channels such as national meetings and peer-reviewed journals. Publications will acknowledge the support of SAEM with the statement: "This study has been supported by a grant from the Society for Academic Emergency Medicine." Two reprints of each publication should be forwarded to SAEM. Publications are encouraged, but not required, to be submitted to *Academic Emergency Medicine*.

Liability

SAEM assumes no financial or legal responsibility for the proposed project.

Reports and surveys

At six months and at the end of the grant period the applicant should submit a summary report of expenditures and accomplishments (e.g., scientific presentations, publications) relative to the grant. Following completion of the funding period, awardees will be surveyed periodically regarding continued success of the educational program, subsequent grants, scientific presentations, and publications.