

Resident Member of the Editorial Board

DESCRIPTION

The resident-in-training ("resident") appointment to the editorial board of Academic Emergency Medicine (AEM) is intended to introduce the resident to the process of peer review, editing, and publishing of medical research manuscripts. The appointment will provide the resident with an experience that will enhance his/her career in emergency medicine and in scientific publication.

SELECTION PROCESS

All residents in an accredited emergency medicine program who anticipate completing their residency training in June 2024 are eligible for the 2023-2024 position (current PGY2 residents in a 1-3 program and current PGY3 residents in a 1-4 program are eligible). The appointment is a 12-month commitment that begins in May at the SAEM annual meeting and is completed in May of the following year. Members of the selection committee, including the editor-in-chief and other associate editors, will review all applications and select candidates for a final interview. The ideal applicant should be self-motivated and have an interest in medical publishing, editing, and peer review (not simply in writing scientific articles). Authorship of publications in scientific or other fields is desirable but not required.

DUTIES AND RESPONSIBILITIES

The term begins at AEM's Editorial Board meeting at the May SAEM annual meeting and concludes at the SAEM annual meeting of the following year. The position will include the following activities that will be coordinated and supervised by AEM's associate editor of the resident editor program:

1. General orientation (during first month of the appointment)
    - Learn the history and purpose of disseminating scholarship in scholarly journals
    - Learn about the peer review process and how it continues to evolve
    - Learn how a manuscript is submitted and the various levels of decision-making involved before a manuscript qualifies for publication in AEM
2. Meeting attendance

- The resident will attend editorial board meetings held at the SAEM annual meeting and the annual ACEP Scientific Assembly.
- The resident and his or her department will be responsible for the travel expenses
- The resident will meet regularly in person or by teleconference with the associate editor of the resident editor training program

3. Refining writing skills
    - The resident will write one to two AEM updates for the SAEM membership for publication in SAEM Pulse
    - The resident will submit and have accepted at least one commentary for publication in AEM
4. Editing skills
    - The resident will follow at least three manuscripts from submission to decision under the supervision of an assigned editor mentor
    - The resident will assist their assigned editor mentor, select peer reviewers, determine a decision, draft a consensus decision letter to authors, and participate in other activities related to the manuscript review process at AEM
    - The resident will learn about the ethics of biomedical publishing from participation in activities sponsored by the Committee on Ethical Publishing (COPE): http://publicationethics.org
5. Reviewing skills
    - The resident will attend AEM's peer reviewer workshop at the SAEM annual meeting
    - Complete an online peer reviewer webinar
    - Serve as a peer reviewer for at least three submissions to AEM under the direct supervision of their assigned editor mentor

The total expected time commitment is two to four hours per week.

It is expected that the resident's program director will work closely with the resident to ensure time will be made available for attendance at the editorial board meetings and other activities described in this document.

APPLICATION PROCESS REQUIREMENTS

Required materials: Application materials include a one-page statement of interest, a current curriculum vitae, and a letter of recommendation from a core faculty member at the resident's training program. Deadline: February 28, 2023.

For more information or to submit an application, contact associate editor Mark B. Mycyk, MD at mycyk.md@gmail.com or mmycyk@cookcountyhhs.org.